

TCL/KWS

May 2025



WATER ORTON ROAD CASTLE BROMWICH
BIRMINGHAM B36 9HF
0121 748 0400 WWW.PARKHALLSCHOOL.ORG.UK

ASSOCIATE HEADTEACHER: DR T CLOSE

Dear Parent(s) / Carer(s)

Medical Information

Your child's welfare in school is important to us. To enable us to give the best possible care to our students we need up to date information for our system.

It is school policy that students do not carry their own medication around school (with the exception of inhalers and epi pens). Pain relief (paracetamol) can be given in school if required providing a consent form signed by parent(s) / carer(s) has been returned to the Academy's First Aider. **Verbal consent will no longer be accepted.** Medication will not be given if a child has already taken pain relief at home.

If your child requires prescribed medication in school it must be provided in the original container with the name of the child, dose and expiry date. A 'Consent to Administer Medicine' form must also be completed.

Certain medical conditions will require a meeting between a parent, our visiting nurse from Solihull Care Trust, Charlotte Cooper, the SENCO and the Academy's First Aider. A care plan will be devised which is individual to meet your child's needs.

Children requiring medication during the school day for ADHD will also have a care plan in school and a meeting between parent(s) / carer(s), and the SENCO is required to create this.

Any changes to your child's medication / needs must be given in writing. Medication that has been missed at home will not be administered by the Academy First Aider.

All medication brought into school must be given directly to the First Aider or Receptionist at the start of the school day.

Parents are responsible for providing medication and its replacement prior to expiry date. Please have any injuries sustained outside the school day checked before sending your child to school. If your child has diarrhoea and vomiting they should not return to school until they have been clear from diarrhoea and vomiting for 24 hours. Rashes need to be checked before sending your child to school; this is to safeguard staff and students who are at risk or have a low immune system.

In the event that your child becomes ill at school or sustains an injury that requires them to leave the premises parents will be contacted and asked to arrange for their child to be collected.

Yours faithfully

Dr T Close
Associate Headteacher

Academy First Aider telephone number: 748 0404
Charlotte Cooper (Area Health Authority Nurse): 748 1583

