



Post title	Behaviour Support Manager
------------	----------------------------------

JOB DESCRIPTION

JOB TITLE: Behaviour Support Manager

JOB PURPOSE

To be responsible for and to organise the 'Behaviour For Learning' room

To ensure that students sent to the Behaviour For Learning room are well supervised, on task and focussed while isolated

To ensure the Behaviour For Learning room is well resourced and well organised leading to high levels of student focus

To coordinate a case load of students who are vulnerable to not making the required amount of progress.

To ensure student progress through effective discipline, conduct, monitoring, targets setting and intervention

Work with parents/ carers to promote positive behaviour and to manage and monitor the behaviour of pupils.

WORK PERFORMED

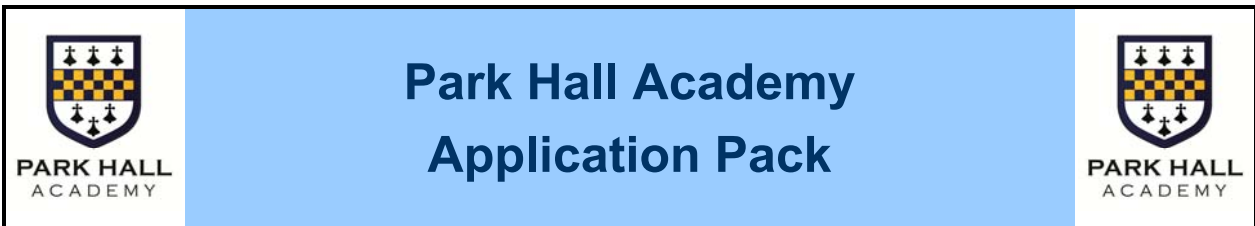
Responsibilities and duties may include:

- To staff the Behaviour For Learning room on a day to day basis to ensure students are well cared for a supervised
- To organise resources and the layout of the room to ensure they are fit for purpose
- To work directly with students with challenging behaviour having been sent to the Behaviour For Learning room from their lessons
- To review and analyse data relating to student behaviour and attendance and utilise this in target setting with students.
- To review and monitor these targets regularly.
- To meet with students and parents as appropriate and agreed by the Academy.
- To mentor a case load of students who are considered to be 'vulnerable' or 'at risk' and support actions to support progress
- To work alongside other staff in supporting students as appropriate
- To work with external agencies to support vulnerable students within the Year Group.
- To liaise with support services such as Local Authority services, medical services, Educational Psychologists, etc...
- To patrol corridors and school site in general and reinforce positive student behaviour.
- To mentor a case load of students who are considered to be at risk of exclusion.
- To monitor attendance and punctuality data and use this in discussions with students.
- To undertake such other duties and/or training as may be reasonably required and which are consistent with the general level of responsibility of this job.

- To be responsible for the safeguarding and wellbeing of children by following and being committed to Academy policy relating to behaviour management, safeguarding, ICT and health and safety

PERSON SPECIFICATION

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Education and Qualifications	5 GCSE (or equivalents) at C grade and above	GCSE English and Maths Level 2 qualifications Level 3 qualifications
Skills & Abilities	Excellent communication skills with the ability to work effectively with and relate to: Staff in school Colleagues Parents External services and young people on an individual and group basis Excellent IT skills Good written and organisational skills Ability to work with calmness and empathy when under pressure	
Experience	A detailed understanding of working with children and young people Ability to motivate young people of all abilities	Extended experience of working in an educational environment
Knowledge	Knowledge of Local Authority policies and procedures specifically relating to education and child development Knowledge of school systems and procedures	Knowledge of SEN Code of Practice
Competencies	Work to deadlines Problem solver Show initiative Work individually and as a team member Work under pressure with resilience	



Other Requirements	Willingness to undertake relevant training	
--------------------	--------------------------------------------	--

Covering Letter of Application to the Headteacher

Applicants are asked to apply by completing the application form, demonstrating how they meet the person specification, and by submitting a covering letter stating their interest.

We would appreciate you submitting your application electronically to recruitment@parkhall.org. If this is not possible, paper applications should be received by first post (9am) 26 June 2019 (as should all electronic applications).

Regards

Damian Burgess
Executive Headteacher



Park Hall Academy Application Pack

